



## **RRT VI SEMI - ANNUAL MEETING 15 - 16 JUNE, 2005**

Meeting was opened by Ragan Broyles, EPA and Cmdr. Nathalie Valley, USCG. Attendees introduced themselves. The agenda was reviewed.

### **MEETING NOTES:**

#### **POLREP Addresses and Distribution List: Craig Carroll**

Reported on POLREP procedures; when to call NRC, contact the states, etc. Carroll requested input on how to contact the states offices by EPA if an OSC or START will be responding to an incident. (EPA Region 6 wants to make sure they have the correct notification for each State). Louisiana said to call the State Police 24-hour number, Arkansas call ADEM, New Mexico call NMDPS 24-hour number, Oklahoma call the ODEQ 24-hour number, and Texas call CHEMTEL.

Carroll recommended that EPA Region 6 will request that each State provide this information in writing, so there is no misunderstanding to the procedure. Additionally, EPA will request each State provide the primary addressee for future POLREPS.

#### **ACTION ITEM:**

- Each State provide primary POLREP addressee to EPA for future POLREPS; Provide written notification number for EPA to use when responding to an incident.

#### **Revitalizing the RRT IWG: Steve Mason**

Reported on the efforts to revitalize the Industry Work Group (IWG). Based on discussions with various IWG members, the workgroup will be placed under a standing committee of the RRT, the 501(c) status and activities will be transparent to the RRT, and that issues needing IWG consideration will be routed through the appropriate committee chair. John Temperelli, Garner Environmental, volunteered to be the new IWG Chair, with Mike Noel, National Response Corporation, helping.

#### **ACTION ITEM:**

- The RRT Executive Secretariat voted to place the IWG under the Preparedness Committee. A list of the former / current members will be provided to Mr. Temperelli by Steve Mason, EPA. Mr. Temperelli will contact each member to determine their willingness to continue on the IWG. Additionally, Mr. Temperelli will work to have a representative from each State on the IWG.
- Potential issues to refer to the IWG:
  - Streamlined reporting for non-emergency release reports to the National Response Center
  - Use of National Incident Management System (NIMS) by industry under the new National Response Plan

## **Committee Reports:**

Karolien Dubuschere (**Preparedness Committee**) reported on the nearshore dispersant expedited approval process.

Craig Carroll (**Response Committee**) requested persons interested in being on this committee to let him or Steve Mason know. Issues of the Response Committee: Phone numbers, NIMS integration, phone actions, response boundary map jurisdiction (Charlie Henry is working on this), POLREPS, and the expanded industry base sector project.

Charlie Henry reported for Buzz Martin (**Science and Technology Committee**). Following through on surface washing agents. Reported that Buzz will be resigning as the chair of this committee.

### **ACTION ITEM:**

- Need to designate a new chair of the Science and Technology Committee. It was agreed that it should be a State representative to keep a balance on committee chairs, but does not have to be an RRT primary or alternate representative.

## **State of Texas Statewide Response Organization: Paul Hannemann, Texas Forest Service**

Spoke on the State of Texas response organizations. This included the background/structure of Incident Management Teams (IMT), and how type of IMTs is based on the type of incident. There will be an evacuation drill in Houston this month. Mr. Broyles pointed out that they are looking for opportunities for OSCs to exercise with other groups and if other agencies could coordinate with EPA on exercise schedules.

The Interagency Wildfire Academy is held twice a year, the next date is in October and will be held outside Austin; ICS courses will be offered at this Academy.

## **TRANSCAER Presentation and integration with the RRT / IWG: Pat Brady, BNSF Railroad**

Provided a presentation on TRANSCAER, their mission, and their work to date. Pat indicated that a training tour would be conducted by TRANSCAER through East Texas November 8-16, 2005, as well as a training tour in Northwest Texas in the fall. Mr. Carroll requested that EPA be involved in the tours. Mr. Mason indicated that Region 6 had already committed to helping by having an informational booth at each stop to disseminate information on the RRT and National Response System. More information about TRANSCAER can be found at: [www.transcaer.org](http://www.transcaer.org)

### **ACTION ITEM:**

- Ensure that the IWG has at least one representative who is also involved with the TRANSCAER program.
- EPA to coordinate with Texas TRANSCAER to assist with training tour in November.

## **Chemical Transportation Advisory Committee (CTAC): John Temperelli, Garner Environmental**

John Temperelli presented information concerning the CTAC, which is an organization of companies who consult and make recommendations to the U.S. Coast Guard on matters concerning the safe and secure marine transportation of hazardous materials in bulk on inland and international waterways, and related regulatory projects and issues.

### **ACTION ITEM:**

- Mr. Temperelli will determine the potential relationship between CTAC and the IWG, and report back to the RRT.

## **Exercise using newly adopted Near Shore Expedited Approval Process: Charlie Henry, NOAA, Welcome Duncan, USCG**

Reported on drill conducted using the newly developed Near shore expedited approval process. The scenario included an offshore tanker involved in a terrorist attack with oil blown toward shoreline by wind. Welcome Duncan talked about fire nozzles used to apply dispersants. USCG requires a plan to explain the type of applicators used.

The other pre-approvals and expedited processes were discussed, including the In-Situ plan and the dispersant plans. It was determined that many of our plans need to be revisited and other plans developed by other Regions reviewed.

### **ACTION ITEM:**

- A Workgroup, working under the Response Committee will be established to inventory the existing pre-approval plans from Region 6, as well as other Regions. Existing Region 6 plans will be reviewed for need of revision, while other Regional plans will be reviewed to determine relevancy to Region 6.

## **ICP Rewrite Update: Jim Staves, EPA**

Provided presentation on background and current status of the Integrated Contingency Plan (ICP) revision. The workgroup, functioning under the Preparedness Committee, has met several times, written a white paper, and is now awaiting word on contracting support from the EPA / NRT.

### **ACTION ITEM:**

- The ICP Workgroup will draft a letter for the Preparedness Committee Chair signature to go to the NRT clarifying the expectations of the ICP and the Workgroup.

### **Development of Strategic Plan for RRT 6: Cmdr. Valley, USCG, and Craig Carroll, EPA**

Mr. Mason gave results of survey provided to the RRT members and OSCs prior to meeting. Results summary indicated that it was split on whether the RRT does or does not provide many of the services called for under the National Contingency Plan, but that in many instances, RRT members were not sure whether the RRT met a goal.

Additionally, 3 or 4 other Regions have already developed a Strategic Plan, and others are working on one. It was decided that the RRT should work toward developing a Strategic Plan. Should reflect goals in the NRT Strategic Plan, with emphasis on OSC support and environmental protection. Plan should also determine relationship of RRT with other entities, including the Regional Interagency Steering Committee (RISC) and elements of the Department of Homeland Security.

#### **ACTION ITEM:**

- Workgroup to be developed under the Executive Secretariat to develop draft Strategic Plan, using other Regional Plans as template.

### **OSHA Training Plan / Emergency Response Teams - Joe Reina, OSHA**

Presented information on the development and implementation of the OSHA Regional Emergency Response Plan, which includes a Response Team. This team will fill roles under the Plan, with members plugging into the existing Unified Command Structure to assist in worker safety during a response.

Additionally, Mr. Reina provided information concerning training being offered through OSHA's partners, TEEEX, TSI, and Tarrant County Fire Training.

### **Development of on-line HAZWOPER Awareness Training Course: Steve Mason, EPA**

Presented information on need for on-line awareness HAZWOPER training within Region 6 for free. Information for development course is already available, just needs to be designed into a usable format (manual / online presentation). The training would provide needed training for thousands of volunteer responders (fire, law enforcement, public works, EMS, etc.)

#### **ACTION ITEM:**

- Establish workgroup under the Preparedness Committee to develop online HAZWOPER Awareness training. Mr. Mason volunteered to chair workgroup, with assistance from Mr. Harmon, Mr. Magnin, and Mr. Shanin.

### **TOPOFF 3 Exercise Review: Pete Gautier**

Reported on April 4-8 exercise, which involved over 10,000 participants (including 27 federal entities, 2 states, Canada, and the UK. The budget for the exercise was approximately \$16 million. Intent of exercise was to test the NRP and its coordination mechanisms. Results of exercise included: Need better fleshing out of Joint Field Office (JFO) / Interagency Incident Management Group (IIMG) functions, more open communications between Principal Federal Official (PFO) staff, JFO Coordination Group and JFO staff and Joint Operations Center (JOC), and better incident management skills necessary (incident management teams, application of NIMS).

## **ACTION ITEM:**

- A discussion of the Homeland Security Information Network (HSIN) should be included in the next RRT meeting.

## **Significant OSC Responses**

Karen McCormick, EPA, provided presentation on the BP Amoco explosion and response; John Martin provided presentation on the Anahuac Refuge Oil spill. Both of these responses have information posted at:

[www.epaosc.net](http://www.epaosc.net)

Capt. Gilbreath provided presentations on the Delta Farms In-situ Burn and the Mendicant Island Pipeline Spill and response. Capt. Richey provided presentation on the Rene 1 Salvage operation. Capt. Kaser discussed preparation for December 8<sup>th</sup> PREP exercise. Roland Guidry provided presentation on Breton Island oil spill and wildlife impact.

Jeff Meyers (Louisiana) reported on CAER (Capital Area Emergency Response) - third modeling of an incident. Hawk camera used to detect pipeline leaks. Camera is expensive (\$100,000 +), Louisiana is trying to buy one.

## **ACTION ITEM:**

- Mr. Mason will post the In-Situ Burn Plan Part I (Operations) and Part II (Information) to the RRT webpage.
- Preparedness Committee to appoint workgroup to assist USCG District 8 in revision of EPA / USCG Memorandum of Understanding for Responses. This will include revision of response boundary maps, establishing a consistent base map for all agencies to use. Charlie Henry (NOAA) and Welcome Duncan (USCG) volunteered to lead workgroup.

## **RRT Contact Information and Notification Exercise: Steve Mason**

Provided information on revision of the RRT directory. The public version of the directory (without home/cell phone numbers will continue to be posted on the RRT webpage. RRT members agreed that each member should provide the Executive Secretariat with either a cell phone or home phone (or both preferably), to add to the directory. It is imperative that each member be reachable 24 hours a day.

Conducted RRT notification exercise during evening of meeting. There were excellent results with 60 of 65 members reached either on the first try, or quickly returned message.

## **ACTION ITEM:**

- Mr. Mason will post the exclusive RRT directory onto the EPA OSC webpage (includes cell / home numbers) for each of the members. Members only will be able to access the file through a password, since it will be marked exclusive.
- Next RRT meeting should include a table top exercise for the members.

### **Chemical Countermeasure for Roadside Fuel Spills: Mason, EPA.**

Provided presentation on concerns / questions on use of countermeasures for inland oil spills (gasoline, diesel, oil). Most responding entities do not know that an OSC approval must be gained, even in an emergency situation, before applying a counteragent (dispersant) that will reach U.S. Waters. EPA Region 6 is drafting a brochure to be provided to local response entities concerning response to inland oil spills. State representatives asked to be included in the work.

#### **ACTION ITEM:**

- Workgroup to be established under the Response Committee to finalize and distribute draft brochure. Additional work includes workshops (Hotzone, LEPC conference, etc) to disseminate information. OSC Franklin, EPA, has volunteered to chair workgroup. IWG will address disseminating information to private entities (response contractors, trucking companies).
- IWG to investigate potentiality of posting simple information on response to petroleum spills on trucks, similar to barges.

### **Changes to CAMEO Software and its impact for the RRT: Tom Bergman, ODEQ**

Provided presentation on proposed changes to the CAMEO program, as requested by the National Association of SARA Title III Program Officials (NASTTPO). Changes to the MARPLOT / LandView will include a 3-D Terrain Viewer, ALOHA modeling software will include fire & explosions module. Mr. Mason provided information on Region 6 effort to develop an online training curriculum for CAMEO Suite software.

#### **ACTION ITEM:**

- Workgroup to be established under the Response Committee to assist in the development of the online training.
- Workgroup to also draft letter in support of CAMEO revision to support resource typing module for NIMS implementation at State and local level. Letter to be signed by Response Committee Chair and sent to EPA Office of Emergency Management / National Response Team.

### **State Response Contracts (how they work): Greg Pollock, TGLO**

Provided quick presentation on how the State of Texas contracts for emergency response to oil spills, including certifications, process for contracting.

#### **ACTION ITEM:**

- Mr. Lewellin, TCEQ, agreed to discuss further on contracting with Mr. Merritt, ADEQ.

### **DOE Radiological Response Team: Kathleen Burianek, DOE**

Provided presentation on the Radiological Assistance Program, equipment available for a response, and other types of assistance to other Federal, State, and local entities. Discussion also on DOE / USCG / EPA jurisdictional authorities for response under the National Contingency Plan / NRP. DOE Albuquerque offers training on radiological response and preparedness.

#### **ACTION ITEM:**

- RRT 6 Representatives from DOE will determine suitability of placing a member from the DOE RAP team on the RRT as a member.

### **Briefing from the NRT Meeting in Denver / National Contingency Plan / NRP Reconciliation / Expanding the Industry Base Project: Ragan Broyles, Craig Carroll, EPA CMDR. Valley, USCG**

Presentation on issues brought forth at the recent NRT meeting. NRT has distributed list of priorities, which Region 6 will use in draft development of strategic plan. NRT does hold monthly conference calls which all RRT 6 members are invited to participate in. EPA Headquarters is working on expanding their Industry Base Sector Project, which inventories private resources available during major responses.

#### **ACTION ITEM:**

- Workgroup to be established under the Response Committee to assist on the Industry Base Sector Project. IWG will be asked to assist in project.

### **NCP/NRP Reconciliation: Craig Carroll, EPA**

Provided presentation on EPA effort to revise the National Contingency Plan to integrate with the NRP. Changes include definition additions / changes, requirements for adopting NIMS, responsibilities for EPA on biological responses.

#### **ACTION ITEM:**

- Send out draft ESF 10 Standard Operating Procedures to RRT members for review (completed)
- Send out draft National Contingency Plan / NRP reconciliation to RRT members for review. (EPA Headquarters asked EPA Region 6 to hold off on distributing draft reconciliation, and that RRT representatives should work through their NRT representative to obtain / review the draft.

### **Revision of RICP: Karen McCormick, EPA**

Provided presentation on status of revising the Regional Integrated Contingency Plan, which is the inland area plan for the RRT. This will include addition of the Fish and Wildlife and Sensitive Environments Plan Annex and Database.

#### **ACTION ITEM:**

- Establish workgroup under the Preparedness Committee to assist on revision of the RICP. EPA OSC should chair workgroup (Karen McCormick / John Martin has volunteered to chair workgroup)

## **Recommended Railroad Operating Practices for Transportation of Hazardous Materials: Pat Brady, BSNF**

Provided presentation on AAR Circular No. OT-55, which includes: Road and yard operating practices, Designation of key routes, Proposed separations from hazmat storage areas, Training of transportation employees, Implementation of TRANSCAER®, Emergency planning and incident response for the transportation of hazardous materials, Criteria for shipper notification, and Procedures for handling time sensitive materials.

## **ASPECT Aircraft: Mark Thomas, EPA**

Provided presentation on aircraft contracted by EPA to provide information to the First Responder in a form that is timely, useful, and compatible with existing infrastructures. ASPECT aircraft can be accessed through the EPA Regional Hotline. Aircraft uses 3 types of sensors, photography, and data communication to provide information to responders.

## **Contracting Assistance to RRT Agencies: Joey Phelps, FTS**

Provided presentation on emergency response contracting assistance from the General Services Administration. This assistance can include (for Federal, State, and local entities): Assisted Acquisition Services from GSA Procurement Staff; Pre-Planned procurements from GSA Advantage; Consulting and Training from GSA; Professional Services Contracts; Wireless Data Services from GSA Schedule Contracts; and Emergency Communications Services from GSA Fully Competed Contracts

## **Closing Remarks:**

Mr. Mason will post all presentation on the EPA OSC Webpage,

Any ideas / suggestions for next meeting should be emailed to Welcome Duncan at [wduncan@d8.uscg.mil](mailto:wduncan@d8.uscg.mil)

Baton Rouge or New Orleans are probable choices for the winter meeting in January.

**Attendees Present:**

Annabeth Lee, U.S. ACE  
Capt. Lincoln Stroh, DHS-USCG  
Capt. Terry Gilbreath, DHS-USCG  
Capt. Sharon Richey, DHS-USCG  
Capt. Rick Kaser, DHS-USCG  
CDR Peter Gautier, DHS-USCG  
CDR. Nathalie Valley, DHS-USCG  
Charlie Henry, NOAA  
Craig Carroll, U.S. EPA  
David Pollock, TGLO  
Diane Bylerly, U.S. DOD-Navy  
Don Shanin, NMDPS  
Henry Delgado, U.S. DHHS  
Jay Salzer, TAS Environmental  
Jeff Meyers, LDEQ  
Jeff Lewellin, TCEQ  
Jim Staves, U.S. EPA  
Jim Ogden, TXDEM  
Joe Reina, U.S. DOL-OSHA  
Joey Phelps, U.S. GSA  
John Tintera, TXRRC  
John Martin, U.S. EPA  
John Temperelli, Garner  
Karen McCormick, U.S. EPA  
Karolien Debusschere, LOSCO  
Kathleen Burianek, U.S. DOE  
Kenny Harmon, ADEM  
Lorie Lafon, DHS-FEMA  
Marcia Miolano, U.S. DOA-FS  
Mark Thomas, U.S. EPA

Michelle Clark, U.S. ACE  
Mike Noel, Nat. Response Corp.  
Pat Brady, BNSF Railroad  
Paul Hannemann, TXFS  
Ragan Broyles, U.S. EPA  
Richard Merritt, ADEQ  
Rick Shutt, DOE-SPR  
Roland Guidry, LOSCO  
Stephen Spencer, U.S. DOI  
Steve Mason, U.S. EPA  
Steve Hurst, U.S. DOT  
Tom Bergman, ODEQ  
Welcome Duncan, DHS-USCG  
Howard Barker, Airborne Support  
Bobby Coleman  
Willie Davis, HEB Groceries  
Aaron Demo, DHS-USCG  
Michael Hilger  
Kenneth Thompson  
Christy Tullis, EPA START  
Betty West, EPA SEE  
Rusty Wright, MMS  
Greg Pollock, TGLO  
A.J. Heikamp, MSRC  
Alfred Abeita, BIA Navajo Nation  
Robert Maxwell, Bureau of Reclamation  
Marla McGaha, USFS  
Shaw Thompson, Oil Mop LLC  
John Dunn, Exxon Mobil