APPENDIX I

ELECTRONIC RECORDS

BACKGROUND

The inspector may encounter electronic records when conducting various FIFRA inspections. Electronic records are different than actual paper records in that they are stored electronically in a computer, data system, etc.

Customarily the inspector views and obtains, if necessary, copies of paper records, such as: invoices, bills of lading, pesticide use records, sales/distribution records, and etc. During the inspection, in the event the inspector encounters electronic records, the inspector has the authority to request that the owner, agent, or person in charge provide to the inspector printed copies of any electronic record that the inspector may require to fulfill the scope of the particular inspection which is being conducted.